



**Athelas
Institute, Inc.**



*Providing
Opportunities
for
Achievement
and
Growth*

To: All Athelas Program participants and Staff

From: Diane S. LaSov, Executive Director

Re: Operating Calendar Change

April 27, 2018

Due to recent bad winter weather that required Athelas to close Day Programs, all Athelas Day programs will be open for a half day on Friday, June 15, 2018. Day programs will open at 8am, as usual, and close at 12:00 Noon. We had hoped to have a full staff training day, but Mother Nature did not cooperate.

Please mark your calendars that programs will be operating on a half-day schedule that day.

Best regards,

A handwritten signature in black ink that reads "Diane S. LaSov". The signature is written in a cursive, flowing style.

Diane S. LaSov,

Executive Director

Administrative Office

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